



October 1, 2008

MEMORANDUM

TO: Charlie Krogmeier, Director
Department of Management

Michael E. Marshall
Secretary of the Senate

Mark Brandsgard
Chief Clerk of the House

Richard Johnson, Legal Services Division Director
Legislative Services Agency

FR: Mark Johnson, Deputy Director
Department of Administrative Services

RE: FY08 DAS Internal Service Funds Report

Attached please find the DAS Internal Service Funds Report as required by Iowa Code Section 8A.123, subsection 5. The attached report includes the total receipts and total expenses for FY 2007-2008 for each Internal Service Fund, as well as a description of the use of each fund.

If you have any questions regarding the attached information, please contact me.

cc: Ray Walton
Joel Lunde
Lana Morrissey
Tim Brand
Julie Sterk
Robert Bailey

**Department of Administrative Services
Internal Service Fund Report
Iowa Code Section 8A.123, subsection 5
FY 2008**

Fund #	Fund Name	Notes	FY08 Receipts	FY08 Expenses	Use of Fund
008	Iowa Management Training System	(1)	1,007,840	982,227	To account for receipts and expenses associated with administering Enterprise Training needs and operational costs associated with meeting those needs.
123	IT Operations Revolving		33,850,413	33,946,604	To account for receipts and expenses associated with administering Enterprise IT needs and operational costs associated with meeting those needs.
658	I3 Fund		4,762,450	4,465,310	To account for receipts and expenses associated with administering Enterprise I3 needs and operational costs associated with meeting those needs.
659	Centralized Purchasing Revolving		107,211	101,290	To account for receipts and expensed in the eDAS clearing account.
660	Centralized Purchasing Administration	(1)	4,935,360	4,510,772	To account for receipts and expenses associated with the management and administration of state-wide purchasing. This fund also includes Strategic Sourcing and Flood Relief balances.
662	Vehicle Dispatcher Revolving		10,593,307	10,242,856	To account for the receipts and expenses associated with fleet administration, fuel and maintenance, and State repair facility.
663	Depreciation Revolving		11,292,961	9,386,087	To account for receipts and expenses associated with Enterprise replacement and disposal of vehicles.
664	Motor Pool Revolving		1,391,437	1,479,468	To account for receipts and expenses associated with providing short-term travel needs to state agencies and/or providing long-term leases on vehicles for the Enterprise.
665	Risk Management - Vehicle Dispatch		1,037,259	1,317,278	To account for receipts and expenses associated with Enterprise claims related to vehicle accidents.
670	Mail Services Revolving	(1)	898,374	743,025	To account for receipts and expenses associated with administering Enterprise postage and mailing needs and operational costs associated with meeting those needs.
672	Human Resources Revolving	(1)	5,260,104	5,340,562	To account for receipts and expenses associated with administering Enterprise personnel service needs and operational costs associated with meeting those needs.
674	Facility & Support Revolving	(1)	8,072,481	8,104,058	To account for receipts and expenses associated with administering Enterprise facility maintenance needs and operational costs associated with meeting those needs.
685	Workers' Compensation		21,887,696	22,622,270	To account for receipts and expenses associated with worker's compensation claims.
688	Postage		5,680,902	5,758,984	To account for receipts and expenses associated with Enterprise purchases of postage.

FOOTNOTES:

(1) Funds 0008, 0660, 0670, 0672, and 0674 have a repayment of the working capital included in their total expenses, class 407, Intra-State Transfers.

Source of financial information - I3 reports FMR339, FMR331C, and FMR355B.